

## Minutes

### Thursday, 21-May-2020, 12 pm EDT

**Attending/ présent :**

<b>President</b>	<b>Kim Strong(KS)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Robert Sica(RS)</b>	<b>√</b>
<b>Vice-President</b>	<b>Marek Stastna(MS)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Iain Russell(IR)</b>	<b>√</b>
<b>Past-President</b>	<b>Paul Kushner(PK)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Aldona Wiacek(AW)</b>	<b>√</b>
<b>Rec. Secretary</b>	<b>Fred Conway(FC)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Felicia Kolonjari(FK)</b>	<b>√</b>
<b>Corresp Secretary</b>	<b>Diane Pendlebury(DPe)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Laura Bianucci(LB)</b>	<b>√</b>
<b>Treasurer</b>	<b>Amir Shabbar (AS)</b>	<b>√</b>	<b>Councillor-at-large</b>	<b>Bruce Sutherland(BS)</b>	<b>regrets</b>
<b>Councillor-at-large Dir. of Publications</b>	<b>Douw Steyn (DS)</b>	<b>√</b>	<b>Executive Director</b>	<b>Gordon Griffith(GG)</b>	<b>√</b>
<b>Councillor-at-large SC co-chair</b>	<b>Timothy Merlis(TM)</b>	<b>√</b>	<b>LAC 2020</b>	<b>Bruce Angle (BA)</b>	
<b>Councillor-at-large SC co-chair</b>	<b>Clark Richards(CR)</b>		<b>LAC 2021</b>	<b>David Fissel (DF)</b>	<b>√</b>
<b>Observer</b>	<b>Alexandre Audette</b>	<b>√</b>	<b>LAC2021</b>	<b>Matthew Asplin</b>	<b>√</b>
			<b>LAC 2022</b>	<b>Yanping Li (YL)</b>	<b>√</b>

#### Agenda Attachments /Pièces jointes à l'ordre du jour

1	Agenda_CMOS_Council_5_SCMO_2020-05-21	10a	Pres_Activity Report_CMOS_Council_5-2020-05-21
2	Draft Minutes_CMOS_Council_4_2020-03-26-rev2	10b	Vice-Pres_Activity Report_CMOS_Executive_3-2020-05-21
3	Draft Minutes_CMOS_Executive_5_2020-04-16_rev1	10c	Dir_Exec_Activity Report_CMOS_Council_5-2020-05-21
4	LAC 2021_Activity Report_CMOS_Council_2020-05-21	10d	Treasurer_Activity Report_CMOS_Council_5-2020-05-21
5a	Bylaws 2020 Revision Details	10f	CorSec_Activity Report_CMOS_Council_5-2020-05-21
5b	CMOS BY-LAWS 2020 - Draft.pdf	10g	Past_Pres_Activity Report_CMOS_Council_5-2020-05-21
6	CMOS - Membership Code of Conduct-v3	10h	Dir_Pub_Activity Report_CMOS_Council_5-2020-05-21
7c	BUDGET2021 - Draft 2020-01-24	12	Action Items for CMOS-Council_5_2020-05-21
7d	Scholarship Awards - 2020		

**Acronyms Used :**

A/O	CMOS journal Atmosphere Ocean
CCMC	CMOS Centre Chair and Membership Committee
CSAFM	Canadian Society for Agriculture and Forest Meteorology
LAC	Local Arrangements Committee
SC	CMOS Scientific Committee

President Kim Strong called the meeting to order at 12:10 pm.

**CMOS Council 2019-20 Meeting #5 2020-05-21**  
**Procès-verbal du Conseil de la SCMO 2019-20 Réunion #5 21-05-2020**

1.	<b>Approval of Agenda / Adoption de l'ordre du jour.</b> Motion to adopt . (MS/AS). Carried.
2.	<b>Minutes of Council Meeting #4/Procès-verbal de la réunion du Conseil #4</b> Approval moved (AS/DPe). Carried.
3.	<b>Minutes of Executive Meeting #5/Procès-verbal de la réunion du Exécutif #5</b> <b>GG</b> confirmed that report of Fellows committee was shown during meeting. Report arrived after meeting started, and not included thereafter with meeting documents as confidential. <b>PK</b> : action item 5.3 inaccurate. BA agreed only to talk to Awards Coordinator about a possible Award celebration. Approval as amended moved (PK,MS). Approved by Executive members.
4.	<b>Congress and Congress Committee Update / Mise à jour du Congrès et des comités du Congrès</b>
4(a)	<p><b>CMOS 2020 Ottawa</b></p> <p><b>KS :</b></p> <ul style="list-style-type: none"> <li>• An ad hoc group gathered to plan the online Congress 2020</li> <li>• Group members : KS, BA, Gord McBean, Len Barrie, PK, MS, Mike Manore, Qing Liao (CMOS Office Manager), Chantal McCartin, GG</li> <li>• Invited all conveners to create proposed session as online event. 16 conveners agreed.</li> <li>• CMOS purchased a Zoom license for these sessions, though conveners may use Webex if they wish, in view of limitations on web access from government computers.</li> <li>• A meeting was held with conveners to train in use of Zoom videoconference software.</li> <li>• Sessions will begin Tuesday 26-May, with two sessions a day. Information posted to CMOS website. Presentation length left to convener.</li> <li>• No charge for registration, though attendees must register. Presentations not recorded.</li> <li>• The group will convene on the second day of sessions to assess the situation</li> <li>• Feedback welcome : to KS or GG.</li> </ul> <p><b>MS</b> expressed appreciation of Council for all the work in arranging for the online Congress</p> <p><b>AS</b> : Costs?</p> <p><b>GG</b> : Minimal costs. \$27/Zoom License, two needed due to scheduling. Might keep one license permanently.</p>
4(b)	<p><b>CMOS 2021 Victoria - Attachment #4/p.j. #4</b></p> <p><b>DF:</b></p> <ul style="list-style-type: none"> <li>• Have had three full LAC meetings</li> <li>• Congress theme chosen: "Climate Change: Risk, Resilience and Response". Hope to introduce theme during AGM.</li> <li>• LAC discussion focussed on Congress scenarios, as normal format unlikely. No date for BC phase 4 reopening yet. Hope to learn from online CMOS 2020, also AGU 2020. Default scenario is another online Congress, though a hybrid live/online is considered.</li> <li>• Current objective: monitor COVID situation, with safety of Congress participants as first concern.</li> <li>• LAC Commitment: hold a productive Congress in Victoria and meet CMOS objectives.</li> </ul>

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	<ul style="list-style-type: none"> <li>Main issue at this point is the venue. Milestone payment due 6-June, but Conference Centre (VCC) is closed. Need to change current agreement, which leaves cancellation for issues like COVID in VCC control. Worth considering a postponement to later in 2021?</li> </ul> <p><b>MA:</b> important to learn from Congress 2020</p> <p><b>KS:</b> Qing has created a skeleton survey for online Congress feedback, results to be shared with LAC2021</p> <p><b>GG:</b> Zoom license is only for 300 participants</p> <p><b>AS:</b> possible to delay milestone payment for venue?</p> <p><b>DF:</b> prefer a new agreement! Why pay if venue not needed at all?</p> <p><b>KS:</b> Ottawa venue (Delta) did not consider that the COVID issue warranted cancellation.</p> <p><b>RS:</b> if make next milestone payment, then CMOS is maintaining venue commitment in knowledge of COVID situation.</p> <p><b>MS:</b> Concerned re online format. What do students get out of it? No networking. EGU tried an all-text online conference with poor result.</p> <p><b>DF:</b> would like to go beyond science session in thinking, to include public speaker and awards. Suggestions from Council members welcome.</p> <p><b>DPe:</b> need to consider all social media platforms.</p> <p><b>DS:</b> should discuss with national Student Rep</p> <p><b>KS:</b> have discussed situation with Student Rep – considering a Career series for the Bulletin. New Student Rep taking over: Chris Poitras. Also, Alexandre Audette will be Recording Secretary after AGM.</p> <p><b>AS:</b> costs incurred by LAC 2021?</p> <p><b>DF:</b> minimal costs, except venue deposit and liability for a room block at the Empress Hotel.</p>
4(c)	<p><b>CMOS/CGU 2022 Saskatoon</b></p> <p><b>YL:</b></p> <ul style="list-style-type: none"> <li>April LAC meeting was cancelled. Planning to meet in late August. Social event planning stopped</li> <li>Date set: 29-May to 2-June 2022, based on Conference Centre availability. Congress joint with CGU. Developing the theme: will include word “Water”</li> <li>Planning difficult in view of COVID : considering a hybrid in person/remote Congress with session recording. Also considering uploading presentations from local Science Symposiums for student rating.</li> </ul> <p><b>KS :</b> mixed format makes for good carbon footprint</p> <p><b>RS :</b> not in favour of judging ideal</p>
5	<p><b>CMOS Bylaws Revision 2019</b> attachment/p.j. #5a,5b</p> <p><b>GG:</b></p> <ul style="list-style-type: none"> <li>att 5a lists proposed bylaw changes, 5b shows proposed changes in context of full list ob bylaws</li> <li>proposed changes to Bylaw 2 rise from legal advice from review of Code of Conduct, to apply code (require adherence) and to provide for removal of Fellows.</li> <li>Proposed changes to Appendix II to bylaws re Officer duties specify committee roles for VP and Treasurer</li> <li>Other changes to Bylaws and Appendix II add Executive Director to Council as ex-officio, non-voting member.</li> </ul>

**CMOS Council 2019-20 Meeting #5 2020-05-21**  
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	<p>FC: opposed to adding Exec Director to Council. Council as CMOS Board of Directors is employer of Exec Director. If Exec Director is member of Council, then he/she could not be excluded from discussions concerning employment. In camera meetings exclude only observers, not members.</p> <p><b>KS,PK:</b> Stated that Section 10a of bylaws allows members of council to be appointed officers of the corporation, including Exec Director. Pointed out that normal practice on boards of trustees is that, during discussions involving conflict of interest for members present, those members are excluded from the discussion (they leave the room or call). In particular, Exec Director would be excluded when employment contract would be discussed.</p> <p><b>Moved</b> by MS, seconded PK that Council forwards proposed bylaw changes to AGM for approval. Approved.</p> <p><b>RS</b> – issue with changes to Appendix II section 10, para a, section vi re Exec Director.</p> <p><b>New Action Item C5.1:</b> GG to correct table entry with explanation.</p>
6	<p><b>CMOS Membership Code of Conduct</b> – Attachment/p.j. 6.</p> <p><b>GG:</b></p> <ul style="list-style-type: none"> <li>• Attachment is finalized version, after extensive consultation and legal review</li> <li>• Use of Code will be phased in. Forms for new memberships and renewal forms in late fall will include a tick box specifying code adherence. Will need work to make the change and in form processing.</li> </ul> <p><b>Moved</b> by PK, seconded DPe, that Council endorses the Code for AGM approval.</p>
7	<p><b>Approvals for end of operating year</b> – att/p.j. 7a,7b</p> <p><b>GG:</b> Audit is not complete. Auditor has questions re IUGG finances; JPDL (IUGG operator) has not yet answered. Financial Statements not ready, so AGM must be postponed. CRA requires Statement completion by end June. Expect completion in a few weeks – need answers from JPDL, followed by meeting of Audit Committee</p> <p><b>Moved</b> by FC, seconded by MS that the CMOS AGM be postponed to the fourth week of June (exact date to be determined). Approved.</p> <p><b>New Action Item C5.2:</b> GG to notify members and make arrangements for the postponement.</p> <p>Agenda Items 7a and 7b deferred.</p> <p><b>Moved</b> (FC, seconded DS) that Council approves the Scholarships recommendations of the Science Committee (att/p.j. 7c)</p> <p><b>Discussion:</b> noted that UQAM features prominently in recommendations. This is considered to reflect the limited number of meteorology programs at Canadian universities.</p> <p><b>TM:</b> Scientific Committee is satisfied with its recommendations, but there were few applications for the Daniel Wright Scholarship.</p>
10	<b><i>Executive Reports / Rapports executives</i></b>
10d	<p><b>Treasurer/Trésorier</b></p> <p><b>AS:</b></p> <ul style="list-style-type: none"> <li>• In report, March credit is wrong as includes funds which are to be refunded</li> <li>• Costs for planned webinars perhaps high</li> </ul>

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	<p><b>KS:</b> costs for planned webinar refer to panned Congress event for the fall.  <b>AS:</b> progress has been made with Action Item 3.7 re signing procedures. GG will be contacted by CIBC re signature and stamp will be created from Society cheques which Office Manager Qing will use under direction of Treasurer.</p>
10f	<p><b>Corresponding Secretary/Secrétaire correspondante</b>  Moved by DPe, seconded FC, that Council approves the list of proposed new members contained in attachment 10f. Carried.  Discussion: Noted that Dr. Ross is lapsed member of the Society.</p>
14	<p><b>Adjournment/Ajournement</b>  <b>Moved</b> by FC, seconded DPe, that Council_5 is adjourned until the third week of June. Carried. Council adjourned at about 2:10 pm.</p>